



Policy Name: NSA-ANNA Prize

Date Approved: July 2006

Review Date: February 2009

1.0 PURPOSE

The purpose of this policy is to outline the awarding process and financial management for the NSA-ANNA Prize.

2.0 BACKGROUND

The NSA-ANNA Prize was originally established to promote collaboration between the Australasian Neuroscience Nurses' Association (ANNA) and the Neurosurgical Society of Australasia (NSA) and was awarded for the best nursing paper presented during the ANNA Annual Conference. The Prize was funded by the NSA.

3.0 STANDARD POLICY

3.1 Eligibility & Application

- 3.1.1 Entrants for the Prize must be neuroscience nurses and must be members of the ANNA.
- 3.1.2 To apply for the Prize presenters must submit an abstract for the presentation indicating entry into the Prize in the format, and at the time, communicated by the ANNA Annual Conference organisers.

3.2 Presentation and Awarding

- 3.2.1 The Prize will be awarded for the best neuroscience nursing paper presented during the ANNA Annual Conference. The paper presented may be the result of research by the neuroscience nurse presenting or by the neuroscience nurse working in collaboration with a neurosurgeon or neurosurgical trainee.
- 3.2.2 The sessions in which the papers are presented and the time allocated for presentations will be determined by the ANNA Conference organisers.
- 3.2.3 The Prize will be judged by a panel of neuroscience nurses nominated by the ANNA Executive Committee.
- 3.2.4 The Prize will be judged using predetermined criteria which will be advertised in advance by the ANNA relating to presentation skills and the content of the presentation.
- 3.2.5 The Prize will only be awarded if, in the opinion of the judges, there is a presentation of sufficient merit.
- 3.2.6 The recipient of the Prize will be announced at the ANNA Annual Conference.
- 3.2.7 The decision of the judges will be final. The ranking of presentations may not be released.
- 3.2.8 The ANNA Executive Committee will notify the NSA in writing of the recipient including their name, postal address and presentation title for which the Prize was awarded.

4.0 FINANCIAL POLICY

4.1 Prize Value & Payment

- 4.1.1 The Prize will be for the value of \$AUD500.
- 4.1.2 The Prize payment will be made on receipt of a tax invoice from ANNA one month prior to the scheduled ANNA Annual Conference.

4.2 Funding of the Prize

- 4.2.1 The Prize will be funded on an annual basis by the NSA Research Foundation until such time as deemed appropriate by the NSA Research Foundation.
- 4.2.2 The Prize value may vary as deemed appropriate by the NSA Research Foundation.
- 4.2.3 If the Prize is not awarded in its full value to a receipt in a given year the amount not awarded must be refunded to the NSA within one month of completion of the ANNA Annual Conference.

5.0 CONTACT OFFICERS

Alternations to this policy should be reviewed by the following:

Executive Committee nominee of the Australasian Neurosciences Nurses' Association
President of the Neurosurgical Society of Australasia
President of the Neurosurgical Society of Australasia Research Foundation
Treasurer of the Neurosurgical Society of Australasia